



Epping Forest District Council

STANDARDS COMMITTEE **Tuesday, 10th November, 2020**

You are invited to attend the next meeting of **Standards Committee**, which will be held at:

Virtual Meeting on Zoom
on **Tuesday, 10th November, 2020**
at **7.00 pm** .

Georgina Blakemore
Chief Executive

Democratic Services
Officer

Laura Kirman
Tel: 01992 564273
Email: democraticservices@eppingforestdc.gov.uk

Members:

B Rolfe (Chairman), C P Pond (Vice-Chairman), N Avey, G Chambers, S Kane, R Morgan, S Neville, C Roberts and J Share-Bernia

Independent Persons:

Mr A Brooks, Mrs J Clare, Mr D Cooper

Parish and Town Council representatives:

Parish Councillors J Barber, D Barlow, R Morgan, S Watson, J Whybrow.

1. WEBCASTING INTRODUCTION

This virtual meeting is to be webcast. Members are reminded of the need to unmute before speaking.

The Chairman will read the following announcement: "I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties). Therefore by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should ensure that their video setting throughout the virtual meeting is turned off and set to audio only.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting."

2. APOLOGIES FOR ABSENCE

(Team Manager, Democratic and Electoral Services) To be announced at the meeting.

3. SUBSTITUTE MEMBERS

(Team Manager, Democratic and Electoral Services) To report the appointment of any substitute members for the meeting in accordance with Council Rule S1 in the Constitution (Part 4 "The Rules" refers).

4. MINUTES (Pages 5 - 8)

(Team Manager, Democratic and Electoral Services) To confirm the minutes of the last meeting of the Committee, held on 2 March 2020, as a correct record (attached).

5. DECLARATIONS OF INTEREST

(Team Manager, Democratic and Electoral Services) To declare interests in any item on the agenda.

6. COMPLAINT OF BREACH OF COUNCILLOR CODE OF CONDUCT (Pages 9 - 12)

(Monitoring Officer) To consider the report and decide if the Councillor's Code of Conduct was breached; and if the Committee considers there is a breach of the Code, to determine the sanctions (if any) to be imposed.

7. DATES OF FUTURE MEETINGS

(Team Manager, Democratic and Electoral Services) Following the decision of the Council that the Standards Committee be convened to meet only when there is business to be transacted (Council 26 April 2016, minute 12 refers), there are no formal meetings arranged for the remainder of the municipal year. However, further meetings of the Committee can be arranged if required.

8. EXCLUSION OF PUBLIC AND PRESSExclusion

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the paragraph(s) of Part 1 of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Paragraph Number
None		

Background Papers

Article 17 of the Constitution (Access to Information) define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection one copy of each of the documents on the list of background papers for four years after the date of the meeting. Inspection of background papers can be arranged by contacting either the Responsible Officer or the Democratic Services Officer for the particular item.